

**63rd Annual NDTA Forum & Expo** | September 19 - 23, 2009 | Nashville, Tennessee



**the Rhythm of CHANGE**  
*lend your VOICE - be a part of the CHANGE*

## NDTA 2009 Forum FAQ's

If you have a question unanswered below, send your query to [info@ndtahq.com](mailto:info@ndtahq.com) and we'll get back to you with an answer.

### COSTS

**Q** *What does it cost to attend the NDTA Forum in Nashville, TN?*

**A**

<b>FORUM REGISTRATION FEES</b>	
Regular Registrant	\$575 by July 31, 2009 (after \$645)
A-35 Regular Registrant	\$475 by July 31, 2009 (after \$545)
Spouse / Guest	\$370

**ON SITE SINGLE TICKET ITEMS** You can purchase Single Tickets on-site at the Forum Registration Desk. Or, contact [Patty Casidy](#).

The 2009 Registration Package Price remains the same as in 2008! We are doing what we can to accommodate your travel expense so you don't miss out on any of the Programs or Events.

**Q** *What does the 2009 Regular Registration Package Price include?*

**A**

- ▶ Entrance to all Professional Programs (Speaker Presentations / Panels / Roundtables / CEU Workshop / Off-site Learning Tour)
- ▶ All Food & Beverage Events (Awards Dinner / Reception / Luncheons / Breakfast / Breaks)
- ▶ Exhibit Hall Attendance
- ▶ Scholarship Event Attendance

The Regular Registration Package DOES NOT include: Golf (Cost \$110 / person)

For Forum Event details, visit: <http://www.ndtahq.com/2009forumevents.htm>

For Forum Professional Program details, visit: <http://www.ndtahq.com/forumprogram.htm>

**Q** *What is the Forum Registration Cancellation Policy?*

**A** **FOR REGISTRANTS:** Requests for cancellation or refund can be accepted in writing and if received by September 14, 2009. A \$25 administration fee will be applied. If you have questions, please contact Patty Casidy, VP Finance ([patty@ndtahq.com](mailto:patty@ndtahq.com)) or Leah Ashe, Registration Support ([leah@ndtahq.com](mailto:leah@ndtahq.com)).

### EXPO

**Q** *How do I reserve an exhibit booth Nashville?*

**A** Please visit our Expo Page [[www.ndtahq.com/forumexpo.htm](http://www.ndtahq.com/forumexpo.htm)] for specifics and to reserve your booth online.

Exhibit space prices start at \$995 for a 6 foot x 6 foot Junior Booth and range upwards according to size and location. Contact Denny Edwards ([denny@ndtahq.com](mailto:denny@ndtahq.com)) with questions.

**Q** *What about Booth Reps?*

**A** Exhibiting companies may purchase badges for representatives (Booth Reps) who require unlimited access to the exhibit hall only.

**Booth Rep Fees** are \$150 each if staying at the Forum Hotel (\$430 if staying at a Non-Forum Hotel). Booth Reps are admitted to the Exhibit Hall Only and entitled to food and beverage items served in the exhibit area. An NDTA badge must be worn at all times.

**Q** *What is the Booth Cancellation Policy?*

**A** A written request for cancellation of exhibit space is required by August 28, 2009, which will incur a \$200 processing fee. Exhibitors canceling after August 28, 2009 will be charged 100% of the cost of the space. If you have questions, please contact Denny Edwards, Exhibit Manager ([denny@ndtahq.com](mailto:denny@ndtahq.com)).

## LODGING

**Q** *What is this year's NDTA Forum Hotel?*

**A** The Gaylord Opryland Resort and Convention Center is the official Forum Hotel.  
2800 Opryland Drive, Nashville, TN 37214 | [www.gaylordhotels.com/gaylord-opryland](http://www.gaylordhotels.com/gaylord-opryland) | Reservations: 888-777-6779 | Main Hotel Line: 615-889-1000

Please visit our Forum Hotel Page [[www.ndtahq.com/hotel.htm](http://www.ndtahq.com/hotel.htm)] for more details about lodging and to make reservations.

**Q** *What are the Forum Hotel Room Rates?*

**A** GROUP RATE: \$174

**Q** *What is the Hotel cancellation policy?*

**A** Cancellations must be received 72 hours prior to your arrival date to avoid a cancellation fee equivalent to the first night's room and tax.

## ATTIRE

**Q** *What is the Forum dress code?*

**A** Dress for all attendees and exhibitors is Business Casual. Black-tie preferred for the Chairman's Awards Dinner. Active duty service members who choose to wear military dress may wear their service equivalent to US Army Class B. Awardees, panelists, speakers and others "on stage" should wear coat and tie, or uniform as prescribed by their service branch.

## TRANSPORTATION

**Q** *Which airlines serve the Nashville area?*

**A** Air Canada, American Airlines, Continental Express, Delta, Northwest, Skyway / Midwest Express, Southwest, United Express, US Airways. For more information please visit the Nashville International Airport web site. [

<http://www.nashintl.com/>

**Q** *Does the airport provide shuttle service to / from the airport? What is the procedure for securing a seat?*

**A** Gaylord Opryland offers guest transportation via an airport shuttle, hotel shuttle, and sedan service. For more information on Hotel transportation, please click [HERE](#)

NDTA will operate a shuttle from the hotel to downtown Nashville only on Saturday September 19 departing the Hotel on the hour (beginning at 6 p.m. and picking up downtown on the half hour. Last bus departs Nashville at 11:30 p.m.)

**Q** *Should I rent a car, or will transportation be provided for Forum off-site activities?*

**A** Transportation will be provided for all activities taking place outside the Gaylord Opryland. We will post information concerning meeting time / place in the NDTA Forum publication materials and will provide signage onsite to help guide you. If you would like to explore Nashville attractions independently, information on public transportation will be available at the Forum Registration Desk.

The Hotel can arrange transportation to specific tourist destinations - either on a one-time basis or as a package purchase for several days. Please check the Gaylord Opryland Resort and Convention Center web site for all options [[www.gaylordhotels.com/gaylord-opryland](http://www.gaylordhotels.com/gaylord-opryland)]