



**NATIONAL DEFENSE  
TRANSPORTATION ASSOCIATION**

**Awards Program Handbook**

(as of January 2020)

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## INTRODUCTION

The annual NDTA Awards Program is important for the recognition of contributions by individuals or organizations who have set the highest standards of excellence in support of NDTA's mission. The program is outlined on the following pages. Review this handbook carefully in order to take full advantage of the excellent opportunities offered to recognize dedicated individuals, chapters, units and organizations who have contributed the most service promoting the programs and strengthening the posture of the NDTA.

Chapter Presidents should appoint an Awards Committee to review and act on the Awards Competition. Each Award Category has specific instructions to follow to ensure proper consideration.

Award nominations should be submitted annually, by June 1 to the Regional President (if appropriate) or by June 15 to the National Headquarters. Regional Presidents must submit their nominations to National Headquarters, by June 15. Please refer to the current Almanac issue of the *Defense Transportation Journal* for the correct email or mailing address of your Regional President for those award nominations which must be submitted to him or her.

Chapters may compete within their category for the annual INTERNATIONAL CHAPTER OF THE YEAR AWARD, INTERNATIONAL YOUNG LEADER CHAPTER OF THE YEAR AWARD, AND COLONEL NORBERT GRABOWSKI RECRUITING AWARD based on their membership as of July 1 of the previous year:

- Category I - chapters with 100 or fewer members
- Category II - chapters with 101-200 members
- Category III - chapters with 201 or more members

Individuals and/or organizations may be nominated for the following awards:

- YOUNG EXECUTIVE OF THE YEAR AWARD (Military and Civilian category)
- PRESIDENT'S SPECIAL ACHIEVEMENT AWARD (Multiple awards in this category)
- EDUCATORS DISTINGUISHED SERVICE AWARD
- INNOVATIVE LOGISTICS SERVICE AWARD
- INDIVIDUAL DISTINGUISHED SERVICE AWARD (Multiple awards in this category)
- REGIONAL SPECIAL ACHIEVEMENT AWARD (Multiple awards in this category)

The following awards are directly managed/selected by the Board of Directors of the NDTA:

- NATIONAL TRANSPORTATION AWARD
- NATIONAL DEFENSE LEADERSHIP AWARD
- NDTA DoD DISTINGUISHED SERVICE AWARD
- DISTINGUISHED GOVERNMENT SERVICE AWARD
- NDTA PRESIDENT'S AWARD
- NDTA CORPORATE DISTINGUISHED SERVICE AWARD

The following award categories are submitted through military services directly to NDTA HQ.

TRANSPORTATION INSTRUCTOR OF THE YEAR AWARD  
MILITARY UNIT AWARDS (Multiple awards in this category)  
ROTC AWARDS

The award period (unless otherwise stated) is June 1 – May 31. Example: 2019 awards reflect the period from June 1 2019 – May 31 2020. Presentation of most of the awards above will be made at the annual NDTA-USTRANSCOM Fall Meeting and during the NDTA Annual Meeting held during that event; some may be made at the Regional President’s level and at his/her discretion.

All award nominations should be printed no smaller than 12 point in Times New Roman font. Unless otherwise stated, submit all award nominations to:

Chairman, Awards Subcommittee  
Communications and Publications Committee  
National Defense Transportation Association  
50 South Pickett Street, Suite 220  
Alexandria, VA 22304-7296

Or, email the completed packages to COL Craig Hymes, USA (Ret.), at [chymes@ndtahq.com](mailto:chymes@ndtahq.com) and/or [ndtahq@ndtahq.com](mailto:ndtahq@ndtahq.com) at NDTA Headquarters, subject “Attention Awards Committee”.

Provide a cover sheet for each award nomination identifying the following information (as applicable for the award):

**NAME OF THE AWARD**  
**CATEGORY**  
**NOMINEE (individual name or organization)**  
**TITLE**  
**ORGANIZATION**  
**BUSINESS ADDRESS**  
**CITY/STATE/ZIP CODE**  
**NDTA CHAPTER**  
**CHAPTER PRESIDENT**  
**SUBMITTED BY**  
**DATE**

Questions on awards may be directed to COL Craig Hymes, USA (Ret.), SVP Operations at NDTA Headquarters. Contact information: phone (703) 751-5011, e-mail: [chymes@ndtahq.com](mailto:chymes@ndtahq.com).

## **CHAPTER 1 - CHAPTER AWARDS**

### **INTERNATIONAL CHAPTER OF THE YEAR**

**THE AWARD:** The International Chapter of the Year Award was initiated in 1977 to recognize those chapters, which have excelled in fostering the goals and objectives of NDTA, promoted an understanding of the importance of logistics and transportation to the security of the Nation and the International Community, participated effectively with the community in public service programs, developed quality educational programs for the chapter membership, and provided for chapter growth through effective membership recruiting and retention programs.

**ELIGIBILITY:** Chapters may compete within their category based on their membership as of July 1 of the previous year:

- Category I - chapters with 100 or fewer members
- Category II - chapters with 101-200 members
- Category III - chapters with 201 or more members

#### **CRITERIA:**

- Chapter programs. Hosted regular chapter meetings, involved Young Leaders Program members, devised new program ideas and participated in the NDTA Awards Program
- Membership development. Promoted membership growth and participation, provided avenues for membership opportunities, hosted logistical/transportation tours/trips/functions
- Community involvement. Provided logistics/transportation focused speeches/programs, participated in public service programs/projects, promoted government, industry, and education interest in logistics/transportation
- Communication development. Submitted articles to DTJ/HQ Chapter News Page/The Source, submitted articles to local community news media, developed a Chapter Website, utilized social media outlets (i.e. Facebook/Twitter/Linked-In)
- Emergency preparedness. Developed an Emergency Preparedness Program, responded to Emergency/Community Preparedness Programs, helped strengthen the community's natural response capabilities

#### **SUBMISSION PROCEDURES:**

- Prepare nomination in bullet paper format of the Chapter's achievements during the award year
  - Print name of chapter and category at top of paper
  - Address each of the criteria listed
  - Identify specific facts, impact and results
- Bullet paper should consist of not more than two (2) single-spaced typewritten pages on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included

- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - CITATION will be used for publicity purposes and in the actual presentation ceremony

**DEADLINE FOR ENTRIES:** Nominations must be submitted by the Chapter President to his/her Regional President no later than June 1. Courtesy copies should be forwarded to respective State/International Presidents.

**SELECTION PROCESS:** Regional Presidents must review each entry received from within their Regions and decide which entry to forward to the Awards Subcommittee for consideration. Only one International Chapter of the Year entry from each Region may be submitted to the Awards Subcommittee for consideration.

Regional Presidents must submit the winning Chapter's complete package from their region to NDTA Headquarters no later than June 15 to compete for the NDTA International Chapter of the Year Award.

The Regional International Chapter of the Year entries not forwarded to the Awards Subcommittee may be recognized with a Regional Certificate at the discretion of the Regional President.

The Awards Subcommittee of the Communications and Publications Committee will select an International Chapter of the Year in each category from the nominations submitted by the Regional Presidents. The awards will be presented at the NDTA Annual Membership Meeting.

## **INTERNATIONAL YOUNG LEADER CHAPTER OF THE YEAR**

**THE AWARD:** The International Young Leader Chapter of the Year Award has been instituted in the continuing endeavor to involve young people in the varied programs of the NDTA, and recognize those Chapters which make significant contributions to the furtherance of this goal.

**ELIGIBILITY:** Chapters may compete within their category based on their membership as of 1 July of the previous year:

- Category I - chapters with 100 or fewer members
- Category II - chapters with 101-200 members
- Category III - chapters with 201 or more members

### **CRITERIA:**

- Established a Young Leaders Committee
- Developed programs to involve young people in Chapter activities
- Implemented plans for activities and sponsored events geared primarily to interest Young Leader members
- Developed membership drive activities to increase Young Leader membership
- Involved Young Leader personnel in Chapter leadership roles

#### SUBMISSION PROCEDURES:

- Prepare nomination in bullet paper format of the Chapter's achievements during the award year
  - Print name of chapter and category at top of paper
  - Address each of the criteria listed
  - Identify specific facts, impact and results
- Bullet paper should consist of not more than two (2) single-spaced typewritten pages on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included
- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - CITATION will be used for publicity purposes and in the actual presentation ceremony

**DEADLINE FOR ENTRIES:** Nominations must be submitted by the Chapter President to his/her Regional President no later than June 1. Courtesy copies should be forwarded to respective State/International Presidents.

**SELECTION PROCESS:** Regional Presidents must review each entry received from within their Regions and decide which entry to forward to the Awards Subcommittee for consideration. Only one International Young Leader Chapter of the Year entry from each Region may be submitted to the Awards Subcommittee for consideration.

Regional Presidents must submit the winning Chapter's complete package from their region to NDTA Headquarters no later than June 15 to compete for the NDTA International Young Leader Chapter of the Year Award.

The Regional International Young Leader Chapter of the Year entries not forwarded to the Awards Subcommittee may be recognized with a Regional Certificate at the discretion of the Regional President.

The Awards Subcommittee of the Communications and Publications Committee will select an International Young Leader Chapter of the Year in each category from the nominations submitted by the Regional Presidents. The awards will be presented at the NDTA Annual Membership Meeting.

#### **COLONEL NORBERT GRABOWSKI RECRUITING AWARD**

**THE AWARD:** The Colonel Norbert Grabowski Recruiting Award was initiated to recognize those chapters which have excelled in chapter growth through effective membership recruiting and retention programs.

**ELIGIBILITY:** Chapters compete within their category based on their membership as of 1 July of the previous year:

Category I - chapters with 100 or fewer members  
Category II - chapters with 101-200 members  
Category III - chapters with 201 or more members

**DEADLINE FOR ENTRIES:** No submissions are required; results are tallied by NDTA HQ.

**SELECTION PROCESS:** The chapters, which recruit and retain the most members in a combined total (i.e., recruited and retained members) as of June 30, will be recognized with the Colonel Norbert Grabowski Recruiting Award at the Annual Forum following the end of the recruiting campaign.



## CHAPTER 2 - INDIVIDUAL/ORGANIZATIONAL AWARDS

### YOUNG EXECUTIVE OF THE YEAR AWARD

**THE AWARD:** The Young Executive of the Year Award is a prestigious award designed to recognize outstanding young executives who have demonstrated leadership ability and responded in a constructive manner to current challenges confronting the logistics and transportation industry.

**ELIGIBILITY:** Chapters may submit any person 35 years of age or younger, who is engaged in the field of logistics or transportation in the military, academic, government or private sector to compete within their category for the Young Executive of the Year Award. One award will be presented in each of two categories.

Category I - Members of any branch of the uniformed services

Category II - Civilian government employees and employees of the commercial industry

Nominees should be those who have made significant contributions to the development of plans, systems, procedures, or technology that have effectively contributed to identifying, solving or alleviating a particular current logistics or transportation problem. The issue may have local, national or international implications.

#### CRITERIA:

- Demonstrated leadership ability
- Developed plans, systems, procedures, or technology that has effectively contributed to identifying, solving or alleviating a particular current transportation or distribution problem
- Responded to current issues confronting the transportation/distribution industry
- Contributed to the logistics/transportation industry of the local area
- Involved in the local NDTA Chapter

#### SUBMISSION PROCEDURES:

- Prepare nomination in bullet paper format of the individual's achievements during the award year
  - Print nominee name and category at top of paper
  - Address each of the criteria listed
  - Identify specific facts, impact and results
- Bullet paper should consist of *not more* than one single-spaced typewritten page on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included
- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page

- CITATION will be used for publicity purposes and in the actual presentation ceremony

**DEADLINE FOR ENTRIES:** Nominations must be submitted by the Chapter President to his/her Regional President no later than June 1. Courtesy copies should be forwarded to respective State/International Presidents.

**SELECTION PROCESS:** Regional Presidents must review each entry received from within their Region and evaluate them on the OFFICIAL NOMINATION FORM listing the points earned in each of the categories shown.

Regional Presidents must submit the winning individual's complete packages to NDTA Headquarters no later than June 15 to compete for the NDTA award.

The Regional Young Executive of the Year entries not forwarded to the Awards Subcommittee may be recognized with a Regional Certificate at the discretion of the Regional President.

The Awards Subcommittee of the Communications and Publications Committee will select a YOUNG EXECUTIVE OF THE YEAR in each category from the nominations submitted by the Regional Presidents. The awards will be presented at the Annual NDTA Logistics and Transportation Forum and Exposition.

## **NDTA PRESIDENT'S SPECIAL ACHIEVEMENT AWARD**

**THE AWARD:** This prestigious award recognizes an organization, government agency, or individual who has responded in a constructive manner to a major critical current issue confronting the transportation industry.

**ELIGIBILITY:** Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate any logistics and transportation-oriented organization, government agency, or individual meeting the award criteria.

**CRITERIA:** The issue may be local in nature if it has national implications. Nominee should be an individual, organization or agency who has developed plans, systems or technology that have effectively contributed to solving, or alleviating, a particularly critical current transportation problem or significantly contributed to advancement in transportation. Examples: Energy Conservation; Disaster Relief; National or Local Emergency; Safety and Security.

**DEADLINE FOR ENTRIES:** Nominations must be submitted to NDTA HQ by June 1. Courtesy copies should be forwarded to applicable Regional President, State/International President and Chapter President.

### **SUBMISSION PROCEDURES:**

- Prepare nomination in bullet paper format of the individual's achievements during the award year
  - Identify specific facts, impact and results

- Bullet paper should consist of *not more* than one single-spaced typewritten page on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included
- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - CITATION will be used for publicity purposes and in the actual presentation ceremony

The Awards Subcommittee of the Communications and Publications Committee will select recipients of the NDTA PRESIDENT’S SPECIAL ACHIEVEMENT AWARD from the nominations submitted. Multiple awards may be chosen. The awards will be presented at the NDTA Annual Membership Meeting.

### **EDUCATOR DISTINGUISHED SERVICE AWARD**

**THE AWARD:** This prestigious award recognizes an individual educator who has contributed to the achievement of the purposes and objectives of the National Defense Transportation Association. Recognizing the unique significance of this award, it is not anticipated that this will necessarily be an annual award.

**ELIGIBILITY:** Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate any educator from the academic community who has made an outstanding contribution to NDTA programs at either the local or national level.

**CRITERIA:** The nominee's achievement must have been executed beyond the normal academic requirements and should demonstrate unusual dedication to the aims and objectives of NDTA. Nominations should reflect the degree of impact the individual's performance has had on the Defense Transportation industry and on the success of NDTA.

**DEADLINE FOR ENTRIES:** Nominations must be submitted to NDTA HQ by June 1. Courtesy copies should be forwarded to applicable Regional President, State/International President and Chapter President.

#### **SUBMISSION PROCEDURES:**

- Prepare this OFFICIAL NOMINATION FORM as a cover sheet
- Prepare nomination in bullet paper format of the individual’s achievements during the award year
  - Identify specific facts, impact and results
- Bullet paper should consist of *not more* than one single-spaced typewritten page on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included

- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - CITATION will be used for publicity purposes and in the actual presentation ceremony

The Career Education Committee will review all nominations submitted and will select *one* winner. The award will be presented at the NDTA Annual Membership Meeting.

## **INNOVATIVE LOGISTICS SERVICE AWARD**

**THE AWARD:** This prestigious award recognizes a commercial industry or government agency logistics provider, which in the previous year provided innovative services, consisting of mission related or administrative services, which have significantly reduced the military forces' non-operational burden and allowed them to concentrate greater efforts on their core competencies. Services may include procurement, warehousing, transportation, information technology, security, human resources development, process design and execution, and applications allowing synergies with other systems.

**ELIGIBILITY:** Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate any commercial industry or government agency logistics provider for this recognition.

**CRITERIA:** Entries should fully explain the innovation and describe its impact. The innovative concept must be in use and not a description of a future concept. The application must include a description of the concept development, the implementation steps, and the results, to include quantitative measurements of cost/time/administrative savings to the supported military forces. The significance of the innovative concept's impact across the DOD should also be addressed.

**DEADLINE FOR ENTRIES:** Nominations must be submitted to NDTA HQ by June 1. Courtesy copies should be forwarded to applicable Regional President, State/International President and Chapter President.

### **SUBMISSION PROCEDURES:**

- Prepare nomination in bullet paper format of the individual's achievements during the award year
  - Identify specific facts, impact and results
- Bullet paper should consist of *not more* than one single-spaced typewritten page on plain white bond paper
  - A maximum of three (3) pages of newspaper or periodical articles may be used to support the submission
  - A maximum of three (3) photographs may also be included
- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page

- CITATION will be used for publicity purposes and in the actual presentation ceremony

The Awards Subcommittee of the Communications and Publications Committee will review all nominations submitted and will select *one* winner. The award will be presented at the NDTA Annual Membership Meeting.

## **INDIVIDUAL DISTINGUISHED SERVICE AWARD**

**THE AWARD:** This award provides an excellent means by which government, military and civilian personnel who are active members of the NDTA can be recognized for their actions, dedication and assistance in furthering the aims and objectives of the Association. More than one award may be presented in this category. All winners of this award will be honored at the Annual NDTA Forum.

**ELIGIBILITY:** Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate any active NDTA member.

**CRITERIA:** The nominee must have performed an unusual and commendable service which actively generated interest and response toward better understanding of NDTA and its aims and objectives. This award is intended to recognize *National* achievement rather than Local or Regional achievement.

**DEADLINE FOR ENTRIES:** Nominations must be submitted to NDTA HQ by June 15. Courtesy copies should be forwarded to applicable Regional President, State/International President and Chapter President.

### **SUBMISSION PROCEDURES:**

- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - Supporting documentation such as photographs and news releases may be attached to this Citation.

The Awards Subcommittee of the Communications and Publications Committee will select recipients of the **DISTINGUISHED SERVICE AWARD** from the nominations submitted. Multiple awards may be chosen. The awards will be presented at the NDTA Annual Membership Meeting.

## **REGIONAL SPECIAL ACHIEVEMENT AWARDS**

**THE AWARD:** This award provides an excellent means by which any individual, group, civilian organization, NDTA Chapter, Military Unit, etc., who has clearly made a contribution to NDTA programs at the local and regional level can be recognized for their actions, dedication and assistance in furthering the aims and objectives of the Association.

**ELIGIBILITY:** Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate any individual, organization, NDTA Chapter or Military Unit for this recognition.

**CRITERIA:** The Nominee's achievement should reflect the degree of impact the Nominee's performance has had on the community, the transportation industry, and on the success of the Chapter and/or the Association. This award is intended to recognize *regional or local* achievement rather than national achievement.

**DEADLINE FOR ENTRIES:** Nominations may be submitted at any time to the appropriate Regional President.

Courtesy copies should be forwarded to the applicable State/International President and Chapter President.

**SUBMISSION PROCEDURES:**

- Prepare a carefully written and meticulously worded summary CITATION of the achievements or service
  - CITATION should not exceed one double spaced typewritten page
  - CITATION will be used for publicity purposes and in the actual presentation ceremony
  - Supporting documentation such as photographs and news releases may be attached to this Citation.

The Special Achievement Award certificates are retained at NDTA Headquarters. Space has been made available on the Certificate to allow embossing of the Nominee's name and special language prepared by the Regional President on the achievement.

More than one nomination may be submitted throughout the year for this award.

Awards will be presented at the discretion of the Regional President, but should be coordinated with the State/International President and Chapter President to ensure that each has the opportunity to be present during the award ceremony.

## **CHAPTER 3 - NDTA BOARD OF DIRECTOR SELECTED AWARDS**

The awards listed below are given at the discretion of the NDTA Board of Directors. They do not have to be presented annually, and when awarded, they will be presented at the NDTA Annual Membership Meeting.

Any NDTA Elected Officer, Regional President, State/International President or Chapter President may nominate individuals for these awards by submitting a one-page nomination in bullet format detailing the reasons for considering the nominee for the award to the President, NDTA no later than June 15. The nomination should include the nominee's name/title/business address (street, city, state, zip code)/phone number. Entries should reflect the degree of impact the individual or organization's service has had on the logistics/transportation industry, including increased capacity, possible dollar savings, time savings, personnel savings, sustainability, etc. The nomination should be submitted to:

President, NDTA  
National Defense Transportation Association  
50 South Pickett Street, Suite 220  
Alexandria, VA 22304-7296

Or, email the completed packages to Craig Hymes, at NDTA Headquarters, e-mail: [chymes@ndtahq.com](mailto:chymes@ndtahq.com), subject "Attention NDTA Senior Vice President Operations", and/or [ndtahq@ndtahq.com](mailto:ndtahq@ndtahq.com).

### **NATIONAL TRANSPORTATION AWARD**

**THE AWARD:** This award recognizes a senior executive of the logistics and transportation industry, other than an employee, representative or organization of the U.S. Government, who has made exemplary contributions to the industry.

**CRITERIA:** The nominee must have performed unusual and outstanding service which generated improved logistics and transportation service for the nation and contributed to a better understanding of the role of transportation and its importance of the security of the nation.

### **NATIONAL DEFENSE LEADERSHIP AWARD**

**THE AWARD:** This award recognizes a senior executive of the Department of Defense, who has served the Nation and the goals of NDTA with great distinction and displayed outstanding and creative leadership of US Armed Forces.

**CRITERIA:** The nominee's achievements should reflect an unusually high standard of service to the Nation and the goals of NDTA.

## **NDTA DOD DISTINGUISHED SERVICE AWARD**

**THE AWARD:** This award recognizes a senior executive of the Department of Defense, who has made an outstanding contribution to NDTA goals and programs.

**CRITERIA:** The nominee's achievements should reflect unusual and outstanding service to the Nation in the field of transportation and logistics, in support of the goals and aims of NDTA.

## **DISTINGUISHED GOVERNMENT SERVICE AWARD**

**THE AWARD:** This award recognizes a senior executive of a Government Agency other than the Department of Defense (including the Military Services), who has made an outstanding contribution to NDTA goals and programs.

**CRITERIA:** The nominee's achievements should reflect unusual and outstanding service to the Nation in the field of transportation and logistics, in support of the goals and aims of NDTA.

## **NDTA PRESIDENT'S AWARD**

**THE AWARD:** This award was first presented at the 1990 Annual NDTA Logistics and Transportation Forum as the NDTA President's Special Achievement Award. The name of the award was changed to the NDTA President's Award in 2007. The award is presented at the discretion of the NDTA President

**CRITERIA:** An individual NDTA member who has demonstrated over time or through a special act, exceptional dedication to furthering the aims and goals of the NDTA at a level beyond chapter activities.

## **NDTA CORPORATE DISTINGUISHED SERVICE AWARD**

**THE AWARD:** This award recognizes NDTA Corporate Members, which have provided outstanding service in support of NDTA's goals and programs.

**CRITERIA:** Participation in local chapter activities, and at National committee level, contributions to the NDTA Foundation, and financial support of and involvement in NDTA-hosted exhibitions, conferences, symposia, workshops, and Forums.

## **JOSEPH A. TORSANI MEMORIAL AWARD FOR LIFETIME SERVICE & ACHIEVEMENT**

**THE AWARD:** This award recognizes NDTA members for their many years of service to and advocacy for NDTA's goals and objectives through their individual commitment to education, knowledge sharing and fostering the next generation of logistics and transportation professionals.



**BACKGROUND:** Over the course of decades, COL Joseph A. Torsani Jr., USA (Ret.), directed his time, leadership and logistics expertise to the National Defense Transportation Association. COL Torsani served tirelessly in key positions at the state and national levels, including the NDTA Foundation and the Council of Regional Presidents. He represents the face of the association to many members and helped guide the association as the nation confronted new global challenges. COL Torsani embodied NDTA's values.

**CRITERIA:** This is the highest honor the association can bestow and Torsani Award recipients are personally selected by NDTA's President and confirmed by the Board of Directors. Awardees have selflessly contributed to national security endeavors in logistics, transportation and passenger travel services especially through NDTA's collaborative efforts with the US military, government and private industry.

## CHAPTER 4 - MILITARY AWARDS

### NDTA TRANSPORTATION INSTRUCTOR OF THE YEAR AWARDS

**THE AWARD:** The NDTA, in conjunction with the Senior Logistics Chiefs from the military services, annually sponsors the "NDTA Transportation Instructor of the Year" Award, to honor the best instructor in each of the service transportation schools. Presentation of awards is made at the NDTA Annual Membership Meeting during the NDTA-USTRANSCOM Fall Meeting.

Each selected military unit representative and his/her spouse will receive complimentary registration to the annual NDTA-USTRANSCOM Fall Meeting with badges to allow them to attend all scheduled meetings and social events.

**ELIGIBILITY:** NDTA makes this award available to all the military services to recognize outstanding technical instructors in the field of transportation at their service transportation schools.

**CRITERIA:** NDTA requests annually that the participating military services select one instructor (military or civilian) from each of their transportation schools, as "Instructor of the Year". Selection criteria are established by the military services but should include the individual's technical knowledge, teaching skills, self-development and general leadership abilities. The period covered by these awards is the prior calendar year.

**SUBMISSION PROCEDURES:** Annually, in January, NDTA will submit a request to the Military Service contacts notifying that selections for the "NDTA Transportation Instructor of the Year" for each of their service transportation schools, be forwarded to NDTA Headquarters, including a narrative statement of the selectee's accomplishment and a photograph. The Services should provide NDTA Headquarters with selectee's picture, Unit, Unit Address, and component information to be featured in subsequent issues of the NDTA Defense Transportation Journal.

### NDTA MILITARY UNIT AWARDS

**THE AWARD:** Each year, the NDTA honors outstanding military units which have accomplished unusual and outstanding service in the field of transportation and logistics. This impressive award program has been a highlight of each Annual Forum since its introduction in 1966. Presentation of awards is made at the NDTA Annual Membership Meeting during the NDTA Fall Meeting.

Each selected military unit representative and his/her spouse will receive complimentary registration to the annual NDTA-USTRANSCOM Fall Meeting with badges to allow them to attend all scheduled meetings and social events.

**ELIGIBILITY:** Each Service may select one active duty unit, one unit from its Reserve Component, and one unit from its National Guard component for the award.

**CRITERIA:** Units being considered should be at company, ship, squadron or comparable level, must have been involved in an operational transportation mission and must have clearly exceeded normal standards of performance.

**SUBMISSION PROCEDURES:** Units to receive the NDTA Military Unit Award are selected by the U.S. Army, U.S. Navy, U.S. Air Force, the U.S. Marine Corps, and the U.S. Coast Guard. Services forward unit selections to Director for Logistics (J-4), Office of the Joint Chiefs of Staff, for consolidation and submission to NDTA. In order to allow for sufficient time to order the book plaques, unit selections are to be submitted to NDTA not later than June 15 each year. The Service must complete the unit data sheet and provide NDTA Headquarters with a written achievement narrative for each unit along with Unit Name, Component, Unit Address and recipient POC information for coordinating their participation in the NDTA Fall Meeting. This information will be featured in the NDTA Defense Transportation Journal.

## **NDTA ROTC AWARDS**

**THE AWARD:** The National Defense Transportation Association annually makes available one NDTA medal to each participating ROTC Unit, to be awarded to one ROTC student selected by the participating detachment. The award is a ribbon with a silver medal pendant, depicting the NDTA emblem with the letters ROTC superimposed, and a ribbon bar.

**ELIGIBILITY:** NDTA makes the ROTC medal awards available to the ROTC program so that young people with outstanding leadership ability and academic accomplishment, who have committed themselves to service with the Armed Forces may be recognized and to provide an incentive for the recipients to consider Logistics and Transportation as possible career fields.

**CRITERIA:** NDTA requires that the recipient be a fulltime student at an accredited college or university, of the United States or its possessions, enrolled at the senior level of an ROTC program, and potentially eligible for a commission as an officer in one of the Armed Services. The military service and participating academic institutions may promulgate additional criteria for the award of the NDTA ROTC Medal.

**SUBMISSION PROCEDURES:** Eligible ROTC detachments submit award nominations to their respective service points of contacts (Service POCs) in accordance with procedures established by each military service. Service POCs submit requests for NDTA-ROTC medal awards to NDTA National Headquarters, not later than 1 April of each year. These requests should, as a minimum contain the name of the intended awardees and his/her school and address. NDTA will process award requests and forward awards directly to ROTC detachments in accordance with distribution procedures established by the Service POCs.

**APPENDIX 1: SAMPLE AWARD PACKAGE (3 Pages)**

- I. COVER SHEET**
- II. NOMINATION**
- III. CITATION**

**I. Cover Sheet**

**NAME OF THE AWARD:** PRESIDENT'S SPECIAL ACHIEVEMENT AWARD

**CATEGORY:** N/A

**NOMINEE (individual name or organization):** MR WYATT EARP

**TITLE:** INDEPENDENT LOGISTICS MANAGER

**ORGANIZATION:** WILD WEST LOGISTICS

**BUSINESS ADDRESS:** 13 OK CORRAL STREET

**CITY/STATE/ZIP CODE:** DODGE CITY, SC 29555

**NDTA CHAPTER:** CHARLESTON CHAPTER

**CHAPTER PRESIDENT:** MR JEREMIAH JOHNSON

**SUBMITTED BY:** MR BUTCH CASSIDY

**DATE:** JUNE 1, 2020

## II. NOMINATION

### PRESIDENT'S SPECIAL ACHIEVEMENT AWARD MR WYATT EARP

Life time member of the National Defense Transportation Association (NDTA)

- Has worked closely with Charleston NDTA Chapter since retiring in 1996
  - Responsible for coordinating DOD distinguished visitors and corporate speakers for monthly meetings
  - Driving force behind high value donations/prizes for annual scholarship golf tournament
  - Major player ensuring local Airlift Wing leadership is aware of and participates in NDTA affairs
  - Dedicated to ideals of transportation; mentors new transportation commanders assigned to Charleston AFB
- Ambassador extraordinaire for City of Charleston and NDTA relations
- Diligently worked to convince the Charleston Convention & Visitors Bureau and the local NDTA chapter to bid to host the NDTA Annual Forum/Exposition in Charleston
  - Personally lobbied general membership support and provided closing remarks to the site selection committee – got the results he sought, Charleston, SC was selected to host the 2015 National Forum/Exposition
- Spear-headed efforts for key transportation dignitaries to visit Charleston
- Promoted the intermodal transportation value of the low country; visitors included:
    - Earl Boyanton, Asst Deputy Undersecretary, Defense Transportation Policy (twice)
    - Diane Morales, Deputy Undersecretary of Defense, Logistics and Material Readiness
    - H. T. Johnson, Asst Secretary of the Navy, Logistics and Environment
    - Gen John Handy, Cmdr, Air Mobility Command & US Transportation Command
    - Maj Gen Ann Dunwoody, Cmdr, Military Traffic Management Command (twice)
    - Maj Gen Robert Dail, Director of Operations, US Transportation Command
    - Vice Adm David Brewer, Cmdr, Military Sealift Command
- Ensured key political leaders were briefed on the roles Charleston AFB and Naval Weapon Station played in support of Global War on Terrorism; leaders included:
- Mark Sanford, Governor of the State of South Carolina
  - Lindsey Graham, Senator of the State of South Carolina
  - Joe Wilson, Congressman of the State of South Carolina
  - Richard Eckstrom, State Comptroller General of the State of South Carolina
- Hosted workshop for 18 Congressional Staffers from various states
- Workshop focused on Charleston's defense activities and capabilities
- Vital member of the Governor's Military Advisory Committee
- Visits statewide military installations highlighting Charleston's military strengths
  - In preparation for base closure hearings promoted the importance of Charleston as a commercial and defense "Inter-Modal Transportation Hub"

### **III. CITATION.**

#### **PRESIDENT'S SPECIAL ACHIEVEMENT AWARD MR WYATT EARP**

Mr. Wyatt Earp is awarded the President's Special Achievement Award for continued exceptional service and commitment to the goals and objectives of the NDTA. He is a lifetime member of the NDTA and has worked closely with the Charleston Chapter coordinating DOD distinguished visitors and corporate speakers for monthly meetings. He has been a driving force behind high value donations/prizes for annual scholarship golf tournament ensuring continues success in the Chapter's fundraising efforts in support of their scholarship program.

Mr. Earp is well known as an ambassador for the City of Charleston and NDTA relations. It became his personal goal to convince the Charleston Convention & Visitors Bureau and the local NDTA chapter to bid to host the NDTA Annual Forum/Exposition in Charleston. He personally lobbied general membership support and provided closing remarks to the NDTA site selection committee during the city's presentation. He got the results he sought; Charleston, SC was selected to host the 2015 NDTA Transportation and Logistics Forum and Exposition

Mr. Earp has served admirably as a vital member of the Governor's Military Advisory Committee for the state of South Carolina. He visits statewide military installations highlighting Charleston's military strengths and has briefed State assemblies, Congress and the US Senate, US Transportation Command, and many other organizations within the DOD community.

Mr. Earp personally ensured key political leaders were briefed on the roles Charleston AFB and the Naval Weapon Station have played in support of Global War on Terrorism. He has been the driving force to get Charleston area military commands identified as the "Joint Logistics, Transportation, Engineering and Training Complex of Charleston", a major factor in their recent consolidation as Joint Base Charleston; one of only nine joint bases in the DoD.

Mr. Wyatt Earp is richly deserving of the NDTA President's Special Achievement Award.

**APPENDIX 2: Military Unit Award Data Sheet.**

**NATIONAL DEFENSE TRANSPORTATION ASSOCIATION  
MILITARY UNIT AWARDS  
DATA SHEET**

SERVICE STAFF AGENCY OR MAJOR COMMAND COORDINATING SELECTION OF UNITS TO RECEIVE AWARD:

AGENCY/COMMAND: \_\_\_\_\_

POINT OF CONTACT: \_\_\_\_\_ RANK: \_\_\_\_\_

DUTY PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

NAME/ADDRESS OF UNIT SELECTED TO RECEIVE AWARD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SELECTED UNIT COMMANDER

NAME: \_\_\_\_\_ RANK: \_\_\_\_\_

WORK/DUTY PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SELECTED UNIT'S NEXT HIGHER HEADQUARTERS:

COMMANDER'S NAME: \_\_\_\_\_ RANK: \_\_\_\_\_

HEADQUARTER'S NAME/ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POINT OF CONTACT: \_\_\_\_\_ RANK: \_\_\_\_\_

WORK/DUTY PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PLEASE ATTACH NARRATIVE SUMMARY OF ACCOMPLISHMENTS, NOT TO EXCEED ONE DOUBLE SPACED, TYPED PAGE. THIS NARRATIVE WILL BE PUBLISHED IN THE DEFENSE TRANSPORTATION JOURNAL.